

**PLEASE MAIL YOUR BID TO:**

**FAXED OR E-MAILED BIDS ARE NOT ACCEPTED.**

**MISSOURI STATE AGENCY FOR SURPLUS PROPERTY**

**117 N. Riverside Drive**

**P.O. Drawer 1310**

**Jefferson City, Missouri 65102-1310**

**BID SHEET FOR SEALED BID # SB 16-04**

**CLOSING DATE: January 8, 2004**

**CLOSING TIME: 10:00 A.M.**

**BID SUBJECT TO SEALED BID TERMS AND CONDITIONS**

AMOUNT BID			AMOUNT BID			AMOUNT BID			AMOUNT BID			AMOUNT BID		
LOT			LOT			LOT			LOT			LOT		
#	Dollars	Cents	#	Dollars	Cents	#	Dollars	Cents	#	Dollars	Cents	#	Dollars	Cents
1			21											
2														
3														
4														
5														
6														
7														
8														
9														
10														
11														
12														
13														
14														
15														
16														
17														
18														
19														
20														

**CONTACT:**

**Individual listed on bid sheet**

**INSPECTION:**

**Contact individual listed on Bid Sheet.**

**FOR AGENCY**

**USE ONLY**

Subtotal of awarded lots: \_\_\_\_\_

Taxes: \_\_\_\_\_

Grand Total: \_\_\_\_\_

Bidder \_\_\_\_\_ Has \_\_\_\_\_ Has not inspected

**Return to:**

**Missouri State Agency for Surplus Property  
117 N. Riverside Drive  
P.O. Drawer 1310  
Jefferson City, Missouri 65102-1310**

Company Name (If Applicable)

**Signature (Required or bid will not be accepted)**

Bidder's name and title (Please type or print)

Address

Missouri tax exemption number: \_\_\_\_\_

City, State, Zip code

Telephone #

**YOUR ENVELOPE MUST SHOW BID NUMBER/CLOSING DATE AS SET FORTH ABOVE**

**SEALED BID SB 16-04 CLOSING DATE: JANUARY 8, 2004 10:00 A.M. VARIOUS LOCATIONS**

	<p><b>Lots 1 through 2 are located at Southeast Missouri State University, Academic Hall, One University Plaza, Cape Girardeau, Mo 63701. Contact John Weber at phone: (573) 651-2217 if you have further questions.</b></p>
1.	Microcomputers, 350 MHZ, IBM compatible with mouse, keyboard, monitors, speakers, CD drive, floppy drive, approx. 40;
	<p><b>Lot 2 is located at Missouri State Fairgrounds, 2503 West 16<sup>th</sup> Street, Sedalia, Mo 65301. Contact Don Abney at phone: (660) 530-5624 or (660) 620-7752 if you have further questions.</b></p>
2.	Used metal consisting of iron pipe fencing, electric wire and misc.
	<p><b>Lot 3 is located at Department of Health &amp; Senior Services, 130 South Frederick, Cape Girardeau, Mo 63703. Contact Rhonda Pender at phone: (573) 290-5211 if you have further questions.</b></p>
3.	1995 Oldsmobile Achieva, wrecked, damage to front quarter panel, driver and passenger side doors, hood, windshield, 6 cylinder, poor condition, MI: 115,708 VIN:1G3NL55M1SM342395
	<p><b>Lot 4 is located at Social Services, Prince Hall, 4411 N. Newstead, St. Louis, Mo 63115. Contact Lorenzo Boone at phone: (314) 877-2007 if you have further questions.</b></p>
4.	1986 Ford F00 truck with tommy lift, MI: 208,276 VIN:1FDNF60H5GVA37907
	<p><b>Lot 5 is located at Social Services, Building Maintenance Shop, 2703 W. Main Street, Jefferson City, Mo 65102. Contact Gary Long at phone: (573) 751-4272 if you have further questions.</b></p>
5.	Executive & steno desks, approx. 70; executive, steno & guest chairs, approx. 70;
	<p><b>Lot 6 is located at Department of Agriculture, 615 Cherokee, Suite 4B, Marshall, Mo 65340. Contact George Harris at phone: (660) 886-5549 if you have further questions.</b></p>
6.	1991 Pontiac Grand Am, won't start, MI: 145,540 VIN:1G2NG54U1MC637421
	<p><b>Lot 7 is located at Office of Administration, Maintenance Garage, 705 Missouri Blvd., Jefferson City, Mo 65102. Contact Joe Swedo at phone: (573) 751-4286 if you have further questions.</b></p>
7.	2002 Ford Taurus wagon, wrecked, MI: 11,797 VIN:1FAFP58U12A231034
	<p><b>Lots 8 through 9 are located at Moberly Correctional Center, 5201 S. Morley, Moberly, Mo 65270. Contact Carolyn Thompson at phone: (660) 263-3778 if you have further questions.</b></p>
8.	Clark Forklift;
9.	Mobilift forklift;
	<p><b>Lots 10 through 15 are located at Department of Natural Resources, Babler Lodge State Park, 204 Lake Shore Drive, Craig, Mo 64437. Contact Rusty Burge at phone: (660) 442-3770 if you have further questions.</b></p>
10.	LP tank, 500 gallon;
11.	LP tank, 500 gallon;
12.	LP tank, 1,000 gallon;
13.	Fuel tank, 300 gallon, approx. 2;
14.	Fuel tank, 500 gallon;
15.	Fuel tank stands, approx. 3;
	<p><b>Lot 16 is located at St. Louis Developmental Disabilities Treatment Center, 22 Marr Lane, St. Charles, Mo 63303. Contact Jim Roberts at phone: (636) 926-1345 if you have further questions.</b></p>
16.	Ez-Go electric cart with metal cab, poor condition, needs repair, brake shoes are bad;

		<p><b>Lots 17 through 19 are located at Missouri Veterans Home, 2400 Veterans Memorial drive, Cape Girardeau, Mo 63701. Contact Dennis Todd at phone: (573) 290-5477 if you have further questions.</b></p> <p>17. PVC dual hamper linen carts, approx. 18;</p> <p>18. APC UPS 700 battery backup, approx. 2; HP2000D laserjet printer, Gateway 2000 E-3000 computer; 3 COM computer hub; computer cradle stands, approx. 6; computer disk holders, approx. 5; Lexmark printer, Optra S1255;</p> <p>19. Medline Aeromist nebulizer; Fellowes paper shredder PS80C-2; Magnavox stereo; Sharp microwave; GE television; Zenith VCR; RCA VCR; Clarke filter vac 14 vacuum; Manitowoc ice maker; Lumex shower chair; Taylor Mate ice cream machine, approx. 2; Clarke wet/dry vacuum; Windson carpet cleaner; General floor buffer; Corelle plates and bowls, approx. 13 boxes; dishwasher racks, approx. 18; Sony microdictator/transcriber; Sony microcassette dictator, approx. 3; Hatco toaster; Southbend steamer; Jetspray juice machine; GE television;</p> <p><b>Lot 20 is located at Social Services, Area Family Services CD Office, Phelps County, 1111 Kingshighway, Rolla, Mo 65401. Contact Rick Robertson at phone: (573) 368-2340 if you have further questions.</b></p> <p>20. 1990 Chevrolet Corsica, 4-door, paint flaking on hood, emergency brake won't release, dead battery, fair condition MI: 104,107 VIN:1G1LT54G7LY252786</p> <p><b>Lot 21 is located at Missouri National Guard, Jefferson Barracks, 65 Kearney Street, St. Louis, Mo 63125. Contact Virginia Todd at phone: (314) 527-8351 if you have further questions.</b></p> <p>21. 1984 Dodge pickup, MI: 26,209 VIN:1B7KD34W4ES356301</p>
--	--	---

**Missouri State Agency for Surplus Property**  
**117 N. Riverside Drive**  
**P.O. Drawer 1310**  
**Jefferson City, MO 65102-1310**

**TERMS & CONDITIONS**

**1. OFFERING**

- a. The Missouri State Agency for Surplus Property (MOSASP) is offering for sales the property listed on attached sealed bid "as is" "where is", on a competitive bid basis. No guarantees of any kind are expressed or implied by the State of Missouri. Any oral statement or representation by any representative of the state, changing or supplementing the offering, contract of sale, or any condition of sale, not expressly set forth herein shall be deemed void.
- b. Bidders are urged to inspect property prior to submitting bids. Bidders must rely solely upon their own personal inspection of the property and shall not rely upon any oral statements related to the sale transfer or condition of the property. Items included in the sale may have major components and parts missing. Major deficiencies are indicated, if known by the selling office. However, it cannot be assumed that deficiencies do not exist if none are indicated herein. The State of Missouri cannot guarantee that all discrepancies have been listed herein. The buyer of such property assumes all risks for any discrepancies or problems related to such items. Bid results are available 7 days after bid closing date at internet site: <http://www.oa.state.mo.us/purch/surplus.html>.
- c. Bid results shall not be given by telephone. A bidder may request high bid information by enclosing a stamped, self-addressed 4" x 9-1/2" envelope along with his/her bid.

**2. SUBMISSION OF BIDS**

- a. A bid submitted by a bidder must (1) be signed by the bidder, (2) be sealed in an envelope or container, and (3) be mailed or hand-delivered (**not faxed or E-mailed**) to the office of MOSASP and officially clocked in no later than the exact closing time and date specified.
- b. Bids must be delivered to the Missouri State Agency for Surplus Property, 117 North Riverside Dr., Jefferson City, Missouri 65102-1310.
- c. The sealed envelope or container containing a bid should be clearly marked on the outside with the official sealed bid number and the official closing time and date. **Different bids must not be placed in the same envelope or container.** The sealed envelope or container must look like this:

**Bidder's Name**  
**Bidder's Address**

Missouri State Agency for Surplus Property  
117 N. Riverside Drive  
P.O. Drawer 1310  
Jefferson City, MO 65102-1310

**Bid Number:** SB 16-04

**Bid Closing Date:** January 8, 2004

- d. A bid may be modified or withdrawn by signed, written notice, which has been delivered, to MOSASP prior to the official closing date and time specified. A bid may also be withdrawn or modified in person by the bidder, provided proper identification is presented before the official closing time.
- e. Telegraph, telephone, tie-in, qualified, or combination bids specifying order of choice are not acceptable. Facsimile bids, modifications or withdrawals will not be considered. All or none bids or negative bids are not acceptable unless specified in this invitation for bid. Bids combining two or more lots by offering a combined bid will not be accepted.

**3. AWARDS**

- a. Awards will be made to the bidder whose bid meets the specifications and all other requirements of the sealed bid, and is the highest bid. Award of a contract will be made by written notification from MOSASP.
- b. An award mailed to the successful bidder is a binding contract without further action by either party.
- c. MOSASP reserves the right to accept or reject any or all bids.

**4. PAYMENT AND REMOVAL**

Unless otherwise specified herein, the bidder is required to pay for all lots awarded at the price opposite each item plus appropriate taxes within 10 working days from date of award unless otherwise specified herein, the bidder is required to remove all lots awarded within 20 working days from date of award. Payment will be required by cash, cashiers check, or money order (**cash payments require exact change**). Payment must be delivered to MOSASP, 117 N. Riverside Drive, PO Drawer 1310, Jefferson City, MO 65102-1310.

**5. BIDDER RESPONSIBILITIES**

Successful bidder must make all arrangements for removal of property awarded. The State of Missouri and its employees are not responsible for removal arrangements. Disassembly, packing, crating, shipping, etc. shall be the responsibility of, and at the expense of the successful bidder. If someone other than the successful bidder is picking up property, the custodian must be notified in writing of the removal arrangements and have proper authorization to release property to anyone other than the successful bidder.

**6. DEFAULT**

- a. If bidder breaches the contract by failure to pay for and or remove the property within the prescribed period of time, the bidder shall lose all right, title and interest, which they may otherwise have acquired in and to such property as to which a default has occurred. The bidder agrees that in the event property is not paid for and/or removed within the prescribed period of time, liquidation damages per lot shall be assessed at (a) 20% of the purchase price of the lot as to which the default has occurred or (b) \$100.00; whichever is greater.
- b. Failure to pay for and/or remove property within the prescribed period of time shall be cause for rejection of all future bids until default is paid and shall be cause for removal of bidder from bidders list for future sales.
- c. Bids from any bidder that has been placed in default 2 or more times in a one year time period, may not be accepted on any future bid offerings.

**7. WITHDRAWAL OF PROPERTY**

Bidders are cautioned that all property may be withdrawn without notification at any time prior to award. To preclude any unnecessary cost, travel time, etc., bidders are advised to call the custodian to ensure that the items are available.